

# Council



**Please contact:** Emma Denny

**Please email:** [Emma.Denny@north-norfolk.gov.uk](mailto:Emma.Denny@north-norfolk.gov.uk)

**Please Direct Dial on:** 01263 516010

17 June 2019

A meeting of the **Council** of North Norfolk District Council will be held in the Council Chamber - Council Offices, Holt Road, Cromer, NR27 9EN on **Tuesday, 25 June 2019 at 6.00 pm.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:Emma.Denny@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

**Emma Denny**  
**Democratic Services Manager**

**To:**

All other Members of the Council for information.  
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order to attend this meeting, please let us know in advance**  
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

**Heads of Paid Service:** Nick Baker and Steve Blatch  
**Tel** 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005  
**Email** [districtcouncil@north-norfolk.gov.uk](mailto:districtcouncil@north-norfolk.gov.uk) **Web site** [www.north-norfolk.gov.uk](http://www.north-norfolk.gov.uk)

## A G E N D A

### 1. PRAYER

Led by Reverend Janet Frymann, Roughton Benefice

### 2. CHAIRMAN'S COMMUNICATIONS

To receive the Chairman's communications, if any.

### 3. TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

### 4. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

### 5. MINUTES

1 - 18

To confirm the minutes of the meetings of the Council held on 24 April and 15 May 2019

### 6. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972.

### 7. PUBLIC QUESTIONS/STATEMENTS

To consider any questions or statements received from members of the public.

### 8. PORTFOLIO REPORTS

19 - 50

To receive reports from Cabinet Members on their portfolios.

1. Cllr A Brown – Special projects
2. Cllr S Butikofer – Strategy & Corporate Services
3. Cllr A Fitch-Tillett - Coastal
4. Cllr V Gay – Culture & Wellbeing
5. Cllr G Hayman – Commercialisation & Assets
6. Cllr R Kershaw – Economic & Career Development
7. Cllr N Lloyd – Environment
8. Cllr E Seward – Finance
9. Cllr K Ward – Housing & Planning

*Members are reminded that they may ask questions of the Cabinet Member on their reports and portfolio areas but should note that it is not a debate.*

**9. RECOMMENDATIONS FROM CABINET 3RD JUNE 2019**

51 - 122

**Agenda Item 8: Outturn Report (Period 12 Budget Monitoring Report)**

**Recommendation to Council:**

- a) The provisional outturn position for the General Fund revenue account for 2018/19;
- b) The transfers to and from reserves as detailed within the report (and appendix C) along with the corresponding updates to the 2019/20 budget;
- c) Transfer the surplus of £969,666 to the General Fund Reserve (£500,000) and the Asset Management Reserve (£469,666);
- d) The financing of the 2018/19 capital programme as detailed within the report and at Appendix D;
- e) The balance on the General Reserve of £1.956 million;
- f) The updated capital programme for 2019/20 to 2022/23 and scheme financing as outlined within the report and detailed at Appendix E;
- g) The outturn position in respect of the Prudential Indicators for 2018/19 as detailed in Appendix F.

**RECOMMENDATIONS FROM THE OVERVIEW & SCRUTINY COMMITTEE 12 JUNE 2019**

The Overview & Scrutiny Committee supported the recommendations.

**Agenda Item 9: Treasury Management Annual Report 2018/19**

**Recommendation to Council:**

That the Treasury Management Annual Report and Prudential Indicators for 2018/19 are approved.

**RECOMMENDATIONS FROM THE OVERVIEW & SCRUTINY COMMITTEE 12 JUNE 2019**

The Overview & Scrutiny Committee supported the recommendations.

**10. RECOMMENDATIONS FROM THE OVERVIEW & SCRUTINY COMMITTEE 12 JUNE 2019**

To consider any further recommendations from Overview & Scrutiny Committee to Council

**11. RECOMMENDATIONS FROM GOVERNANCE, RISK & AUDIT COMMITTEE 11 JUNE 2019** 123 - 128

That Council notes the report and affirms the work of the Governance, Risk and Audit Committee.

**12. QUESTIONS RECEIVED FROM MEMBERS**

None Received.

**13. OPPOSITION BUSINESS**

None Received.

**14. NOTICE(S) OF MOTION**

None Received.

**15. EXCLUSION OF PRESS AND PUBLIC**

To pass the following resolution – if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph(s) \_ of Part 1 of Schedule 12A (as amended) to the Act.”

**16. PRIVATE BUSINESS**